



Maughan Thiem Auto Sales Group Pty Ltd, established in 1912, operate from 6 locations across Adelaide. We exist to develop and grow our people through our core values to deliver outstanding motoring services as a pillar of our communities.

Here at **Maughan Thiem** we are more like a family than a workplace. Our innovative and friendly culture is driven from within. We strive to create an enjoyable and supportive workplace where you can be yourself.

An opportunity exists for an **Accounts Officer** to join the finance team at our head office in Cheltenham. Reporting to the Financial Controller, you will be responsible for ensuring the company balance sheet reconciliations are completed accurately and timely.

The role requires a diligent and enthusiastic individual who can liaise with the accounting team and internal department managers. Their attention to detail will uncover opportunities for process improvements that can help reshape internal processes and deliver efficiencies to the organisation.

Responsibilities

- Daily floorplan payout.
- Daily company credit card reconciliation.
- Balance sheet reconciliation in a timely manner.
- Follow up/correction of reconciling items for improvement.
- Preparation and processing of monthly results journals.
- Assist with the Finance team EOM closure.
- Ad hoc tasks as required.

The successful applicant will have the following attributes:

- A positive attitude.
- Pride in the job.
- Attention to detail is a MUST.
- Be able to analyse information.
- Be thorough and organized.
- Proven numeric skills.
- Good verbal and written communication.
- Able to work unsupervised.
- Sense of urgency.
- Be keen to learn something new and make a difference.
- Experience with balance sheet reconciliation.



We are excited to grow our team that could include you! This is a fantastic opportunity to join our dynamic and experienced team and be part of a South Australian family-owned business with strong core values.

Maughan Thiem – Professional, Progressive, Family.

We thank those who apply and advise that we will only contact applicants who make the shortlist.

Apply now!

Maughan Thiem is an equal opportunity employer. We pride ourselves on being a diverse and inclusive workplace. We value our employee's unique talents, perspectives, and experiences.